




RAIDIGHI COLLEGE

IQAC MEETING MINUTES (2023-2024)

Meeting No.	IQAC Meetings	Participants
1	IQAC Meeting (1st Quarter) Date: 24th September 2023 (Online) (8:30P.M. to 9:30 P.M.)	Meeting 1: 12 Participants
2	IQAC Meeting (2nd Quarter) Date: 13 th October 2023 (12 noon to 3 P.M.)	Meeting 2: 61 Participants
3	IQAC Meeting (Special meeting on AJC Bose Annual Lecture and Contemporary Issues) Date: 21st November, 2023 (2 P.M. to 4 P.M.)	Meeting 3: 10 Participants
4	IQAC Meeting (3rd Quarter) Date: 9th January, 2024 (1 P.M. to 4.00 P.M.)	Meeting 4: 27 Participants
5	IQAC Meeting (Special Meeting with all Staff) Date: 29th January, 2024 (11 A.M. to 2:30 P.M.)	Meeting 5: 47 Participants
6	IQAC Meeting (4th Quarter) Date: 2 nd April 2024 (2:30 P.M. to 4:30 P.M.)	Meeting 6: 12 Participants


Signature of Coordinator
Coordinator
Raidighi College
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Signature of Principal
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IQAC Meeting 1(1st Quarter)

24th September, 2023

(8:30 PM to 9:30 PM)

(Online due to natural calamities)

A meeting of IQAC was held on 24th September, 2023 from 8:30 pm in online mode (Google Meet). The principal presided over the session.

Agenda:

1. Preview of Admission Process
1. 2 AQAR (2021-22) Final Submission schedule
2. Examinations arrangements and associated facilities requirements for the period 2023-24 with special mention to Elections
3. Review of promotional papers of incumbent teachers
4. Infrastructural development in college: recent implementations and new proposals
5. Workshops of CCF,2022 following University of Calcutta guidelines as per NEP

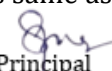
Members Present:

1. Dr. Sasabindu Jana, Principal
2. Dr. Sisir Chatterjee (Coordinator)
3. Dr. Arunima Biswas (Jt. Coordinator)
4. Mr. Sanat Kr. Purkait
5. Dr. Suvankar Ghosh Roychowdhury
6. Dr. Rukshana Irani
7. Dr. Amitava Moitra
8. Dr. Madhumita Majumder
9. Dr. Shakuntala Ghorai
10. Mr. Bidyut Saha (Invitee)
11. Sri Saktipada Jana
12. Sri Paritosh Bar

Resolution adopted

1. The Principal extended a welcome to the IQAC members at the inaugural meeting of the session 2023-24 expressing his expectations for another vibrant and pro-active period of development and progression.
2. Dr Sisir Chatterjee, Coordinator of IQAC analyzed the status and outcomes of the programs recommended by IQAC in 2022-23. These initiatives encompass the preparation of NAAC 2nd Cycle in 2023-24 and the sustainable standardization of academic, administrative and financial conduction of the College. He also explained the contemporary scenario of the College and associated challenges.
3. IQAC endorsed Dr Arunima Biswas, NAAC Steering Committee Convenor's view on requirements for the preparation of SSR as per present guidelines of UGC-NAAC. IQAC agreed about the tentative dateline of the submission of AQAR 2022-23, IIQA and SSR 2018-19 to 2022-23 as explained by Dr Biswas. IQAC is hopeful to organize NAAC related paper preparation before the session 2024-25.
4. Principal Dr Sasabindu Jana will coordinate with Mathurapur Block II administration for examination arrangements particularly in the elections period.
5. IQAC will ensure the earliest completion of all pending promotional processes as soon as possible. IQAC Coordinator will meet the incumbent teachers with necessary guidelines as same as 2022-23. The IQAC


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members acknowledged the guidance and coordination of IQAC for all successful promotions in the session 2022-23.

6. IQAC shared its concern about the admission system of CCF,2022 and associated challenges of vacancies and communications.
7. Dr Amitava Moitra provided updates on the Annual Quality Assurance Report,2021-22 noting that it is ready for submission excluding the part of financial audit report and associated explanations. Principal sir will coordinate this pending documentation as per requirements.
8. IQAC appreciated Geography department for University level collaborative workshop program on CCF 2022 in July,2023. IQAC requests all other departments for participation in such form of University level academic programs for future policy documentation.
9. IQAC also thanked Principal sir and Governing Body for successful implementation of various infrastructural facilities in 2022-23 session instead of institutional financial loss in natural calamities.

The meeting ended by thanking the chair.


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IQAC Meeting 2(2nd Quarter)

3rd October, 2023
(12 noon to 3 PM)

A special meeting of IQAC was held on 3rd October, 2023 from 12 noon at Conference Hall (1st Floor, AJC Bose Bhawan). The Principal presided over the session.

Agenda:

1. Review of NAAC preparation and finalization of Schedule as per UGC-NAAC guidelines
2. Miscellaneous

Members Present:

1. Dr. Sasabindu Jana, Principal
2. Dr. Sisir Chatterjee (Coordinator)
3. Dr. Arunima Biswas (Jt. Coordinator)
4. Dr. Sudhin Sinha
5. Mr. Sanat Kr. Purkait
6. Dr. Amitava Moitra
7. Ms. Rukshana Irani
8. Dr. Suvankar Ghosh Roychowdhury
9. Mr. Uttam Roy Mondal
10. Dr. Manab Kanti Baidya
11. Prof. Suprity Sarkar
12. Dr. Shakuntala Ghorai
13. Dr. Madhumita Majumder
14. Dr. Arvinda Shaw
15. Mr. Debashis Biswas
16. Mr. Pintu Mondal
17. Dr. Payel Ghosh
18. Mr. Dibbyendu Saha
19. Mr. Sital Sing
20. Dr. Jahan Ali Purkait
21. Mr. Barun Halder
22. Mr. Swarup Purkait
23. Mr. Asim Panda
24. Mr. Gourhari Mondal
25. Mrs. Begum Naziya Sultana
26. Mr. Rames Chandra Das
27. Mr. Goutam Baidya
28. Mr. Surajit Khan
29. Mr. Arindam Bhattacharya
30. Ms. Sonali Basu
31. Mr. Santi Baidya
32. Smt. Srabanti Kundu
33. Mr. Hamidur Rahaman
34. Ms. Sharmila Roy
35. Mr. Abul Kashem
36. Mr. Debanjan Pandit
37. Mr. Durbadal Barman
38. Mrs. Shakuntala Ghosh
39. Mr. Prabir Sahoo
40. Mr. Chanchal Das
41. Mrs. Swati Purkait
42. Ms. Shraboni Kar
43. Mrs. Chandra Baidya
44. Mrs. Pravati Kapat
45. Mr. Himanshu Sekhar Haldar
46. Mr. Sankar Kr Santra
47. Dr. Ishita Samajdar
48. Mrs. Sharbani Halder
49. Mrs. Bularani Mondal
50. Mr. Moloy Mandal
51. Mr. Joydeb Roy
52. Mrs. Atasi Mallick Mondal
53. Mr. Sankar Kr. Santra
54. Mr. Bidyut Saha
55. Sri Saktipada Jana
56. Sri Utpal Dutta
57. Sri Manturam Purkait
58. Sri Indranarayan Bhadra
59. Sri Paritosh Bar
60. Sri Zakir Hossain Khan
61. Raniza Khanam


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Resolution Adopted:

After confirming the proceedings of the last meeting of the last session, the single agenda of the present meeting was discussed in detail.

1. Raidighi College IQAC has decided to complete the formalities of the 2nd Cycle of NAAC evaluation in the present session 2023-24. IQAC welcomes all the contemporary suggestions and observations delivered by South 24 Parganas District and State NAAC Mentors (as per West Bengal Government guidelines) for NAAC 2nd Cycle in present scenario. Now IQAC is more confident for systematic and pre-planned time bound development programs after inter-departmental SOWT analysis. IQAC is well informed about the evolving bench mark system of UGC-NAAC and satisfied with the progression of our preparation of SSR. The IQAC expressed gratitude to the ideas and understanding of government supported State mentors on NAAC and Principals of three very well-established colleges namely K.K. Das, Nabagram Hiralal Paul and Habra Sree Chaitanya Mahavidyalaya for Academic and Administrative Audit (AAA)2022-23, with special guidance for our departments, office, Library and overall academic and general infrastructure. They are indeed very much motivational for our teaching and non-teaching staff.
2. IQAC expressed satisfaction on the performance report of departmental and sectional collaborative activities with other institutions as per promises and planning of MoUs. Our Add-on course and Knowledge Expansion subcommittee will review the present functions of our institution and recommend their suggestions and future planning to Principal and IQAC accordingly.

The meeting ended with a vote of thanks.


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IQAC Meeting 3

21st November, 2023
(2PM to 5PM)

A special meeting of IQAC was took place on 21st November, 2023 from 2PM at Principal's room (1st Floor, AJC Bose Building). The Principal presided over the session.

Agenda:

1. Confirmation of last two meeting minutes
2. Final Submission of AQAR 2021-22
3. Review of new infrastructural augmentation
4. Review of Final year Results published on August,2023
1. 5.Work plan of Career Counseling and Placement Cell
5. Miscellaneous

Members Present:

1. Dr. Sasabindu Jana, Principal
2. Dr. Sisir Chatterjee (Coordinator)
3. Dr. Arunima Biswas (Jt. Coordinator)
4. Mr. Sanat Kr. Purkait
5. Dr. Amitava Moitra
6. Ms. Rukshana Irani
7. Dr. Suvankar Ghosh Roychowdhury
8. Dr. Shakuntala Ghorai
9. Dr. Madhumita Majumder
10. Paritosh Bar.

The Following resolutions were reached:

1. Resolved that the minutes of the last two meetings dated 24th September and 13th October was approved by the Committee. Since there was no comment from any member of the committee the proceedings were confirmed as per norms.
2. Principal Dr Sasabindu Jana presented the updated status of AQAR 2021-22 (submitted on 1st July,2023) and thanked IQAC members for their successful coordination.
3. Principal sir also shared latest update on the foundation of new building in College (Rabindranath Thakur Bhawan) campus and associated features of the proposed project and assured us about earliest implementation.
4. IQAC congratulated all the successful students and respective departments for final semester results in August,2023. IQAC suggested Results sub-committee to prepare a result analysis on the basis of social organizations and other constitutional parameters for overall sustainable appraisal.


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5. IQAC advised the College authority ensure overall transparency in academic, administrative and financial practices to attain new goal of excellence.
6. IQAC suggested a gradual but steady upliftment of academic and administrative aspects of the College with placement opportunities and associated preparation for job market demand. The work plan of Career Counseling and Placement Cell highlights that external ideas and support system may be significant for our College students and campus base skill and personality development for contemporary perspectives.
7. IQAC also advised the AJC Bose Memorial Lecture Committee and Organizers of Heritage and Museum Day Celebrations for students' friendly arrangements and proper documentation in the context of 2nd Cycle NAAC preparation in present session.
8. It is also resolved that Principal sir will consult Governing Body for necessary preparation and arrangements of NAAC 2nd Cycle considering the previous/ pending issues/recommendations of IQAC.

The meeting ended with a vote of thanks.


Coordinator
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IQAC Meeting 4 (3rd Quarter)

9th January, 2024

(1 P.M. to 4.00 P.M.)

A meeting of IQAC (3rd Quarter) was held on 9th January, 2024 from 1 P.M. at Gallery Hall (3rd Floor, Swami Vivekananda Bhawan). The Principal Dr. Sasabindu Jana presided over the session.

Agenda:

1. To confirm the resolution of the last meeting
2. Confirmation of 2nd Cycle NAAC schedule, 2024 and review of guidelines of State and District NAAC Mentors to our college
3. Miscellaneous

Members Present:


1. Dr. Sasabindu Jana, Principal
2. Dr. Sisir Chatterjee (Coordinator)
3. Dr. Arunima Biswas (Jt. Coordinator)
4. Dr. Sudhin Sinha
5. Dr. Amitava Moitra
6. Mr. Sanat Kr. Purkait
7. Dr. Suvankar Ghosh Roychowdhury
8. Ms. Rukshana Irani
9. Dr. Shakuntala Ghorai
10. Dr. Madhumita Majumder
11. Sri Uttam Roy Mondal
12. Dr. Manabkanti Baidya
13. Mr. Debashis Biswas
14. Mr. Sital Singh
15. Mr. Pintu Mondal
16. Dr. Hamid Iqbal
17. Mr. Santi Baidya
18. Dr. Debashree Saha
19. Mrs. Suprity sarkar
20. Dr. Payel Ghosh
21. Dr. Shreyasi Pal
22. Dr. Jahan Ali Purkait
23. Mr. Hamidur Rahaman Molla
24. Dr. Dibbyendu Saha
25. Mr. Bidyut Saha
26. Dr. Amitava Moitra
27. Dr. Arvinda Shaw

Resolution adopted

It is resolved that:

1. Resolved that the minutes of last meeting held on 21st November, 2023 was confirmed and accepted by IQAC members without any note.



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2. IQAC reviews the preparation and arrangements related with SSR and IQA and expresses deep concern about some very important documentation like pending financial audits, arrangements of students progression data, proper departmental records of certificate courses, unresolved cases of UGC funds, incomplete works of medicinal plant gardens, problems associated with proper cataloguing of library resources and associated automation services and others like Central Stock Register, medical supports, Canteen and many more.
1. IQAC has advised again the prompt creation of the College Stock Register. Additionally, the website update with our activities and achievements and associated records is also strongly recommended. IQAC is hopeful that ICT and E-governance sub-committee will review the entire situation as early as possible. IQAC has urged the Academic and Library Sub-committee to urgently review the status and functions of College Library to improve students' friendly services and healthy footfall.
2. IQAC requests all the sub committees to prepare their meeting minutes with proper Action Taken Report as per the advices of G.B. Government nominee Sri Sankar Halder with necessary budget plan for future activities. IQAC also suggests Principal sir for immediate coordination of all statutory committees for the preparation of their respective minutes with achievements and immediate uploading in College website.
3. IQAC appreciated works and enthusiasm of our very special cells like Green Club, NSS and Sports, Yoga and Fit India Cell. Our students are very much involved with these cells for extracurricular activities and extensional support as well as performance acknowledgement. IQAC congratulated best volunteers of Green Club and Best Sports Personalities (Male and Female) for the session as per the recommendations of concerned people. IQAC requests all the cells to upload their Meeting Resolutions, performance report and achievements in college website and Facebook regularly.
4. IQAC thanks Dr Arunima Biswas, NAAC Steering Committee Convenor for her sincere efforts and coordination for the preparation of SSR and related supporting documentation. IQAC again requests all the departments and sections of our college to provide necessary support to the working team.

The meeting ended with a vote of thanks.


Coordinator
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IQAC Meeting 5

29th January, 2024

(11 A.M. to 2.00 P.M.)

A meeting of IQAC took place on 29th January, 2024 from 11 A.M. at Gallery Hall (3rd Floor, Swami Vivekananda Bhawan). The Principal presided over the session.

Agenda:

1. One day special discussion with Administrative Training Program on Program Outcomes (PO) and Course Outcomes (CO) towards mapping, attainment and evolution process for teaching staff
2. Miscellaneous

Members Present:

1. Dr. Sasabindu Jana, Principal
2. Dr. Sudhin Sinha
3. Dr. Sisir Chatterjee
4. Mr. Sanat Kr. Purkait
5. Dr. Arunima Biswas (Jt. Coordinator)
6. Dr. Debasree saha
7. Dr. Rukhsana Irani
8. Dr. Hamid iqbal
9. Mr. Durbadal Barman
10. Mr. Debanjan Pandit
11. Mr. Gautam Kr. Baidya
12. Mr. Swadhin Banerjee
13. Mr. Rouf Molla
14. Dr. Madhumita Majumder
15. Dr. Payel Ghosh
16. Dr. Sakuntala Ghorai
17. Mr. Bidyut Saha
18. Mr. Uttam Roy Mondal
19. Mr. Swarup Purkait
20. Mr. Ashraful Alam
21. Mr. Debashis Biswas
22. Mr. Prabir Sahoo
23. Mr. Moloy Mondal
24. Mr. Barun Kanti Halder
25. Mr. Pintu Pramanik
26. Ranija Khatun
27. Indra Narayan Bhadra
28. Mr. Arindam Bhattacharya
29. Mrs. Chandra Baidya
30. Mrs. Safika Sultana
31. Ms. Shrabanti Kundu
32. Mrs. Jayanti Dhara
33. Mrs. Manjushree Das
34. Dr. Ishita Samajdar
35. Mr. Joydeb Roy
36. Dr. Jahan Ali Purkait

Sisir Chatterjee
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37. Mr. Manas Gayen
38. Mr. Sankar Kumar Santra
39. Mrs. Swati Purkait
40. Mr. Chanchal Das
41. Mr. Himanshu Sekhar Halder
42. Sabita Soren
43. Ms. Srabony Kar
44. Mrs. Shakuntala Ghosh
45. Mrs. Pravati Kapat
46. Mrs. Sharmila Roy
47. Mrs. Bularani Mondal


Resolution adopted

It is resolved that:

1. All the departmental teachers will study NEP documents on Higher Education and consult with their respective Board of Studies, University of Calcutta and prepare themselves for necessary understanding of P.O and C.O. for interactions with other stakeholders like students, guardians and concern non-teaching staff.
2. Academic Sub-committee will coordinate our college academic ecosystem related with the newly introduced CCF,2022 curriculum framework and examination procedures to attain flexibility of the programs and outcomes of the courses.
3. IQAC appreciated the approach of teachers and Principal sir in this transitional period from CBCS to CCF to participate in workshops and other forms of interactions with our parent body. IQAC is very much aware about the uncertainty and premature understanding of the newly introduced program and respective courses because of various functional and other reasons. We will surely follow the guidelines of respective mentors for future mapping and orientation of stakeholder's understanding.
4. IQAC congratulated NIRF 2024 team and Nodal Officer Dr Payel Ghosh for successful submission of documents as per their requirements.
5. IQAC welcomed the arrangements and initiatives of different sub committees and departments for upcoming University level odd semesters examinations and preparation for delivering P.O. and C.O. through various academic and extensional counseling and activities to ensure their sustainable and progressive institutional life.

The meeting ended with a vote of thanks.


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IQAC Meeting 6 (4th Quarter)

2nd April, 2024

(2:30 P.M. to 4.30 P.M.)

A meeting was arranged by IQAC on 2nd April, 2024 from 2:30 p.m. at Central Computational Laboratory (1st Floor, AJC Bose Building), Raidighi College. The Principal presided over the session.

Agenda:

1. To confirm the resolutions the previous meeting.
2. Confirmation of submission schedule of AQAR 2022-23, IIQA and SSR 2018-19 to 2022-23.
3. Review of infrastructural and academic challenges before the session 2024-25 and appraisal of of NEP 2020 related practices in the 4 years degree course system
4. Review of Certificate courses and future programs
5. Miscellaneous

Members Present:

1. Dr. Sasabindu Jana, Principal
2. Dr. Sisir Chatterjee (Coordinator)
3. Dr. Arunima Biswas (Jt. Coordinator)
4. Mr. Sanat Kr. Purkait
5. Dr. Madhumita Majumder
6. Dr. Shakuntala Ghorai
7. Dr. Suvankar Ghosh Roychowdhury
8. Dr. Amitava Moitra
9. Dr. Arbinda Shaw (invitee)
10. Prof. Bidyut Saha (Invitee)
11. Sri Saktipada Jana
12. Mr. Paritosh Bar

Resolution adopted

It is resolved that:

1. It is resolved that resolutions of previous meeting dated 29th January,2024 was approved and confirmed unanimously.
2. IQAC analyzed the views of all sections of the College including external experts about the tentative schedule of documents submission as per norms and confirmed the time period like this..
 - ✓ AQAR 2022-23...April 2nd Week, 2024
 - ✓ IIQA...May 1st Week, 2024
 - ✓ SSR ...June 1st Week,2024
3. Principal Dr Sasabindu Jana appeals to all IQAC members to unite with a singular focus on organizing the SSR with confidence and conviction and expresses his readiness for 2nd Cycle NAAC assessment.

Sisir Chatterjee
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Sasabindu Jana
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4. IQAC Coordinator specially thanked Dr Arunima Biswas, Nodal Officer of AISHE and her team including office for successful submission of AISHE 2022-23 on 13th March, 2024. This is the beginning of NAAC official documentation in the session 2023-24.
5. The 4 years degree course is introduced in the present session 2023-24 and IQAC is very much worried about the slow student's participation in academic and extracurricular activities. IQAC observed various challenges not only in our college but also in other colleges for proper implementation of 4 years degree course in academics and other associated aspects. Shortage of teaching staff, class rooms, inadequate office and library services due to various reasons and finally community response on 4 years CCF curriculum framework are major concern issues. IQAC is ready to work with Governing Body to overcome challenges and to build future dimension of higher educational activities with new multi-faceted ideas.
6. IQAC expressed gratitude to both teaching and non-teaching members, acknowledging their coordination and arrangements in ensuring the seamless implementation of CAS procedures as per the regulations of University of Calcutta and norms set by Education Department, Government of West Bengal. IQAC is also conveyed thanks to Bursar Sri Sanat Kumar Purkait for regular update of Service Books and Leave Register for all concerns.
7. IQAC appreciates successful running of certificate courses and involvement of students and teachers both for more dynamic skill, personality development and capacity enhancement for job market as well as perception development. All the courses will review in coming 2024-25 session as per requirements of the students and community as a whole. The sub-committee will suggest future endeavors considering all sectional views and conditions.

The meeting ended with a vote of thanks.


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IQAC ACTIONS TAKEN REPORT 2023-24

PLAN OF ACTION	ACHIEVEMENT/ OUTCOME
<p>Enhancement of traditional academic and administrative structures on campus, fostering a symbiotic educational ecosystem based on student-teacher interactions and mutual respect.</p>	<p>The college campus serves as a hub for healthy and reciprocal educational activities, fostering sustainable best practices for nurturing responsible citizenship. The COVID-19 pandemic restrictions and prolonged trauma over the last three terms have significantly impacted the behaviour and aspirations of our students, as well as the traditional symbiotic interactions between students and teachers. The IQAC (Internal Quality Assurance Cell) of this institution firmly believes that the strength of an educational organization lies in mutual trust, faith, and regular campus interactions among all stakeholders. Raidighi College's IQAC has been largely successful in restoring these traditions and interactive practices, paving the way for a vibrant new beginning on campus.</p>
<p>Positive outcomes from semester classes held on campus and effective functioning of academic and extension support services.</p>	<p>Following the advice of the IQAC, certain senior members of the Governing Body and Academic Committee convened in a joint meeting in September 2023 and again in April 2024. It was decided that classroom teaching accompanied by Continuous Internal Evaluation (CIE) in various documented formats would prove beneficial for overall academic achievement. Merely enforcing strict attendance monitoring for teachers or students is not a definitive solution to uncertainties such as dropout rates, academic weaknesses, or the restoration of the academic atmosphere post prolonged lockdowns. The IQAC advocates for patience and careful nurturing of our students, especially considering they hail from socioeconomically vulnerable communities in the Sundarbans.</p>
<p>IQAC supported the modernization and implementation of new modalities in the College Library.</p>	<p>The modernization of the library was initiated following the report of an Expert Committee composed of three members who visited on September 16, 2022. The committee was chaired by Prof. Sabuj Kumar Chaudhuri, Head of the Department of Library</p>


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	<p>and Information Science (DLIS) at the University of Calcutta. On April 24, 2024, the College Library introduced an online catalog system for the benefit of both students and teachers. Another significant initiative of this session was the introduction of revised late fine fees for teaching and non-teaching staff, along with a more disciplined code of conduct for library users. Additionally, the library sub-committee observed World Book and Copyright Day on April 23, 2024.</p>
<p>IQAC has planned to organize orientation programs in various forms, ranging from departmental to inter-college levels, ahead of the 2nd Cycle of NAAC in the 2024-25 session.</p>	<p>IQAC has successfully organized several workshops and interactions at micro to meso levels, featuring eminent experts such as District and State Mentors of NAAC, both internally and externally. Our collaborative programs under MoUs with other institutions are primarily designed to provide updated information and diverse perspectives for a healthy and productive understanding of the evolving patterns of NAAC assessment.</p>
<p>IQAC planned to organize its annual A.J.C. Bose Lecture for the academic year 2023-24.</p>	<p>Dr. Sudipto Sasmal and Dr. Ankan Das from the Institute of Astronomy, Space, and Earth Sciences, Kolkata, delivered the 2023-24 Raidighi College Annual A.J.C. Bose Memorial Lecture separately on September 30th, 2023.</p>
<p>IQAC planned for a series of integrated consecutive programs aimed at promoting a student-friendly campus culture and involving the community as a whole.</p>	<p>Raidighi College observed a six-day celebration of Students' Week, in accordance with the guidelines from the Government of West Bengal, from January 2nd to January 8th, 2024. The event was jointly organized by the Students Credit Card Cell, Students Welfare and Services Subcommittee, and Cultural Subcommittee to showcase the scope and opportunities available at the institution for various student-centric activities to all stakeholders of the college.</p>
<p>Considering the contemporary scenario of the college's financial system, IQAC planned to complete all pending financial audits since 2019-20 in this session and develop a budget-based action plan at the beginning of the next session.</p>	<p>In response to the urgent requirements from IQAC regarding the preparation of several documents related to the 2nd Cycle NAAC, our Finance Committee has finalized the schedule of statutory audits from 2019-20 within May 2024. IQAC is pleased to receive the outcomes of financial audits for the purpose of AQAR, IQA, and SSR within the stipulated time.</p>

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<p>Submission of AISHE as per the guidelines of the Ministry of Education, Government of India.</p>	<p>The college successfully submitted AISHE 2022-23 on March 13, 2024, under the efficient coordination of the AISHE Nodal Coordination Committee led by Dr. Arunima Biswas.</p>
<p>IQAC planned to participate in NIRF 2024.</p>	<p>The college successfully submitted NIRF documents in March 2024, following the guidelines of Team NIRF, India Rankings 2024, under the efficient coordination of the NIRF Nodal Steering Committee led by Dr. Payel Ghosh.</p>
<p>IQAC planned to continue the feedback system for all stakeholders such as students, teachers, alumni, and guardians for syllabus orientation and overall understanding.</p>	<p>Direct campus-based feedback was not possible since 2020. However, since 2022-23, we have successfully organized student and other stakeholders' feedback within the campus and classroom ecosystem. It will take some more time to collect organized feedback from alumni due to certain functional challenges in this geographically marginal area.</p>
<p>Providing promotional guidance to incumbent teachers and assistance for post-retirement benefits for teaching and non-teaching staff.</p>	<p>The promotional papers of Dr. Manab Kanti Baidya, Mrs. Suprity Sarkar, Mr. Sanat Kr. Purkait, and Dr. Sudhin Sinha for Associate Professorship were acknowledged and accepted by the Education Department, Government of West Bengal, in accordance with norms. Additionally, the promotional papers of Dr. Jahan Ali Purkait, Dr. Arunima Biswas, Mr. Pintu Mandal, and Dr. Shreyashi Pal, who are at different stages of Assistant Professorship, were verified by IQAC and submitted to the Principal for final processing. IQAC has also successfully monitored the post-retirement benefit transfer process for Sri Gaurhari Mandal from the Education Department and ensured the pension status of Sri Utpal Dutta, Accountant, and Sri Manturam Purkait, Cashier, for smooth arrangements of their retirement papers.</p>
<p>Environment Awareness Programs and Green Audit.</p>	<p>IQAC supported all environmental awareness and community plantation programs, including block-level preparation of People's Biodiversity Register, as a collaborative effort with government documentation under the able leadership of our Green Club and its Convenor, Dr. Madhumita Majumdar, who is also an IQAC member. We have successfully completed our Green Audit for the Session 2023-24. Raidighi College was invited by the State Pollution Control Board as one of the selected participant</p>



	<p>colleges in the World Environment Day Program at the Biswa Bangla Convention Centre on June 5, 2023. A group of 12 students and 2 teachers, including the IQAC Coordinator, attended this prestigious government-level awareness program.</p> <p>Presently, we are collaborating with Human Wave NGO, Hooghly (as per MoU on May 31, 2022), to ensure that our college and its surroundings are plastic-free with the help of our students and their experts. The Botany Department of Raidighi College has organized a medicinal plant garden after a series of cyclonic disasters. For this session, IQAC awarded the best male and female Green volunteers from our Green family. Additionally, there were several awareness and motivational programs, such as the observation of World Ozone Day on September 14, 2023, with a public rally and drawing and poster competitions jointly organized by the Botany and other departments with the Botanical Survey of India.</p> <p>Moreover, the World Wetland Day was observed in Raidighi Eco-tourism Park by the Department of Geography on February 2, 2024, and a One-Day State Level Seminar on National Science Day was organized by all Science departments of our College in collaboration with the State Biodiversity Board. These programs have been highly appreciated by different media and respective authorities like the Botanical Survey of India.</p> <p>In addition to these initiatives, our Green Club had several prestigious ventures in 2023-24, such as the visit to Adamas University for environmental awareness programs on August 14, 2023, and participation in a Career Fair and Hulladek Honors program on March 15, 2024.</p>
<p>IQAC coordination for the 2nd Cycle NAAC and cooperative integration as per the guidelines of the West Bengal Government NAAC Mentor Group.</p>	<p>The IQAC of Raidighi College has been officially coordinating with the West Bengal Government NAAC Mentor Group, South 24 Parganas, since January 3, 2023. On January 27, 2024, Principal Dr. Sasabindu Jana, NAAC Coordinator Dr. Arunima Biswas, and Academic Committee Joint Convenor Mr. Bidyut Saha participated</p>


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	<p>in a hands-on training program/workshop organized for the NAAC preparation of colleges in our district (South 24 Parganas).</p>
<p>Gender Awareness Practices, Programs, and Audit.</p>	<p>The IQAC is always committed to gender equity and supportive programs for girl students. On August 14, 2023, our college was awarded by the South 24 Parganas District Administration for our achievements in the 'Kanyashree' support scheme and associated services. In line with the decisions of the Women's Cell on February 13, 2023, a Gender Audit was organized, taking into consideration the observations of the IQAC. The IQAC expresses gratitude to the college authority for the inauguration of new ladies' toilets (Pink Toilets) for girl students and other common room arrangements starting from May 16, 2023.</p> <p>Our Women's Cell received an overwhelming response from our girl students during the program held on October 16, 2023, which focused on behavioral and psychological counseling with supportive mentoring. On March 14, 2024, the Women's Cell and the Students Welfare and Services Subcommittee jointly organized the Annual Women's Day program.</p> <p>Our girls' football and Kabbadi teams received awards and recognition for their skillful performances everywhere, and the college-supported training programs were appreciated.</p>
<p>Orientation and preparation for the newly introduced 4-year degree course program and its associated scope as per NEP.</p>	<p>Our Geography department successfully organized workshops on July 20, 2023, for all college teachers of Geography under the University of Calcutta to address the newly introduced 4-year degree course and the 3-year MDC system. Additionally, several of our teachers participated and contributed by sharing ideas and lesson plans. On January 19, 2024, our teacher representatives made successful contributions to a workshop discussion organized by Dhrubachand Halder College on Summer Internship programs at different levels of undergraduate courses. Our Principal, Dr. Sasabindu Jana, also chaired some of the discussions in various colleges in our South 24 Parganas district. Furthermore,</p>



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	<p>the IQAC Coordinator participated in Academic Bank of Credit Workshops organized by the University of Calcutta on October 6, 2023.</p>
<p>Memorandum of Understanding with different Colleges and organizations</p>	<p>The IQAC has been highly successful in organizing new MoUs and associated cooperative arrangements with various Higher Educational Institutions such as Bangabasi College (in December 2023), Metiaburj College (in December 2023), and Hazi Desarat College (in June 2023). Additionally, longstanding academic cooperations have been maintained with institutions like K.K. Das College, Kolkata; Mahestala College, South 24 Parganas; Dinabandhu Andrews College, Kolkata; D.C. Halder College, South 24 Parganas; City College, Kolkata; Kandi Raj College, Murshidabad; Bijoy Krishna Girls College, Howrah; P.N. Das College, North 24 Parganas; and Human Wave, IASES, among others. These collaborations aim to facilitate the sharing of development plans and ensure necessary accessibility.</p>
<p>Addressing the new challenges of career-oriented counselling, empowerment, and placement opportunities in the evolving educational ecosystem.</p>	<p>Our Placement Cell Convenor, Dr. Arunima Biswas, and her team have organized a series of orientation and collaborative programs to explore new avenues for campus-based job opportunities. A collaborative program with Neotia University was organized on December 22, 2023, aimed at providing better exposure to skill-based educational attainment. IQAC member Dr. Amitava Moitra represented Raidighi College at the Global Business Summit in Kolkata on December 21-22, 2023, facilitating the exchange of ideas for better job orientation for our students. Additionally, on January 19, 2024, the Botany and Microbiology departments jointly organized a workshop on Mushroom Cultivation, exploring future prospects in production and trade.</p>
<p>IQAC serves as the most trusted advisory partner and collaborative platform for various departmental programs, cultural and sports activities, day observations, seminars, and webinars by sub-committees and cells, along</p>	<p>From June 1, 2023, to May 31, 2024, IQAC actively supported and collaborated on various academic seminars, social message dissemination seminars, and day observations, both offline and a few online. Notably, the Sundarbans Diwas celebrations organized by the Mathurapur Block II administration and supported by Raidighi College on December 11, 2023, witnessed enthusiastic</p>


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with community-level awareness programs throughout the assessment period.

participation from around 750 school and college students, ex-students, college staff, and local residents, with departmental and sectional cells contributing through participation, exhibitions, and demonstrations.

On August 15, 2023, our college commemorated the completion of Azadi ki Amrit Mahotsav and observed the 76th Independence Day with traditional sincerity and commitment. On August 29, our Sports, Yoga, and Fit India Cell observed National Sports Day and participated in an inter-college football tournament organized by the University of Calcutta.

IQAC celebrated the success of the Chandrayan 3 mission as part of our national program, marking the arrival of the Bikram Lander in the South Pole of the Moon on August 23. Additionally, we observed the Birth Anniversary of Pandit Ishwar Chandra Vidyasagar on September 26, 2023. Our Minority Welfare Cell successfully organized National Education Day, commemorating the Birth Anniversary of our first Education Minister, Maulana Azad, in collaboration with our History department and IQAC on November 11. Collaborative programs included a Microbiology seminar jointly organized with Sanmmilani Mahavidyalaya, observation of Constitution Day by the Political Science Department, and others on November 28, National Mathematics Day Celebrations, and Minority Rights Day Celebrations on December 22, 2023. On January 2, 2024, there was an awareness program on biofuels and antimicrobial resistance by the Microbiology department.

In addition to these events, the observances of Bose Birth Anniversary on November 30, Swami Vivekananda's Birth Anniversary on January 12, Netaji Subhas Chandra Bose Birth Anniversary on January 23, Republic Day, Rabindra Jayanti on May 8, and Dr. B.R. Ambedkar Remembrance Day on April 14 are our



	<p>regular annual memorable events, serving not only as practice but also as duties for the next generation.</p> <p>IQAC inaugurated our annual magazine, Srijoni 2022-23, during the Annual Social Program on January 6, 2024. Additionally, there were several departmental wall magazine publications in December '23 and January '24. The Wall Magazine of the Geography department was inaugurated by Dr. Alope Jaldata, M.L.A, Raidighi, during the Sundarbans Day Celebrations Program on December 11.</p> <p>February 2024 was a somber month for this session as we mourned the loss of our very dear non-teaching staff member, Smt. Ganga Munda, on February 28. Our thoughts and prayers are with her family.</p>
<p>Appeal for philanthropic support/sponsored programs, particularly encouraging student-centric extensional activities.</p>	<p>The West Bengal Government-sponsored State Biodiversity Board has contributed Rs. 25,000 for a One-Day State Level Seminar on different aspects of Biodiversity in the Sundarbans and surrounding areas, aimed at generating environmental awareness among students and their respective communities.</p>
<p>Foundation of the 3rd building on campus with multilevel facilities and several student-friendly services for better academic and extensional supportive arrangements.</p>	<p>On February 8, 2024, the inauguration of the foundation stone and Bhumi Puja for the Rabindranath Thakur Bhawan was held by the College Principal and local people's representative, Dr. Alope Jaldata, MLA, Raidighi.</p>
<p>Submission of AQAR for 2022-23, IIQA as per UGC NAAC Guidelines, and finally SSR covering the period from 2018-19 to 2022-23.</p>	<p>IQAC is pleased to inform all concerned that the AQAR for 2022-23 was accepted by UGC NAAC on 24th April. The IIQA was also submitted and accepted on May 2 by UGC NAAC. The SSR is also ready for submission within the 2nd week of June 2024, in accordance with norms.</p>


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